



WASHINGTON STATE GAMBLING COMMISSION

LOCATION: 4565 7th Avenue SE, Lacey WA 98503

MAILING ADDRESS: P.O. Box 42400, Olympia WA 98504-2400

TELEPHONE: 360-486-3440 / FAX NUMBER: 360-486-3631

TOLL-FREE: 1-800-345-2529 / TDD: 360-486-3637

WEB SITE: www.wsgc.wa.gov

**COMMERCIAL BUSINESS APPLICATION ADDENDUM
MANUFACTURER OF GAMBLING EQUIPMENT / PARAPHERNALIA (20)**

1. Applicant's

Name: _____

2. List each office, warehouse, or outlet where you will manufacture, store, or sell your gaming equipment / paraphernalia.
(Attach additional sheets using same format, as needed.)

Street Address: _____

City State Zip

3. Please provide the following:

- ☐ Provide a list of all businesses in which an owner, officer, director, their spouses, or a substantial interest holder, either directly or indirectly, owns or controls. (A substantial interest holder is defined in [WAC 230-03-045](#) as an owner, officer, or a person who has actual or potential influence.) The list should include, but not be limited to, the name and address of the business and the person who has the interest.
- ☐ Provide a list of all businesses licensed to conduct gambling activities or to supply gambling related equipment to services in which an owner, officer, director, their spouses, or substantial interest holder has any interest. (See restrictions in [WAC 230-03-220](#).) The list should include, but not be limited to, the name and address of the business and the person who has the interest.
- ☐ Provide a statement about whether an owner, officer, their spouses, or a substantial interest holder has ever been part of a business that had a gambling-related license denied, revoked, or suspended by any jurisdiction for a period of time longer than 30 days. Include the following information in the statement: name of the person, type of license or application, business name and address, jurisdiction, date of action, and a summary of circumstances.
- ☐ Provide a list of all gaming equipment / paraphernalia that will be manufactured for use within the state of Washington. (Be sure to include the brand name(s) under which each type of gambling equipment or paraphernalia is sold.)
- ☐ Provide a detailed narrative on the process for manufacturing, assembly, and / or development of your product being marketed in Washington State. This should include names of suppliers of components, contractors, and service providers; as well as the shipping and distribution process.
- ☐ [WAC 230-16-001](#) requires ALL manufacturer's representatives to be licensed. To secure an [Individual License Application \(GC4-022\)](#), please download or call Licensing's Individual Unit at 360-486-3440 or 1-800-345-2529, ext. 2331.
- ☐ List any contractors or subcontractors used for the manufacturing or assembly of the gaming equipment / paraphernalia and state they specific role in the manufacturing / assembly process.
- ☐ Are any proprietary rights for key components or software of the product owned by anyone other than the applicant?
☐ Yes ☐ No If Yes, please attach a list the components / software and owner of the rights.
- ☐ Provide a list of all jurisdictions in which you or any of the officers, directors, or substantial interest holders of your business have had a gambling-related license at any level during the previous ten years
- ☐ Do you manufacture electronic or mechanical equipment?
☐ Yes ☐ No If Yes, we must review your equipment to verify compliance with [Chapter 9.46 RCW](#) and [Title 230 WAC](#) prior to the sale, lease or operation of the equipment in the state.

You must submit a [New or Upgraded Electronic or Mechanical Equipment/Software \(GC4-318\)](#) and respective fees for this review. (WAC [230-05-005](#) and [230-06-050](#))

You should also be aware that [WACs 230-03-185 through 230-03-200](#) (Licensing of Manufacturers) requires that each applicant be able to demonstrate the ability to comply with all restrictions and quality control requirements imposed by Washington State regulations. The licensing process may include an on-site review of the applicant's manufacturing, processing, and equipment warehousing locations to ensure the applicant's ability to comply with all regulatory requirements.

YOUR APPLICATION AND THE PUBLIC RECORDS ACT

From the moment we receive your application, it becomes a public document subject to disclosure under the Public Records Act ([RCW 42.56](#)) and other Washington laws. The Commission may disclose to the public, other state or federal agencies, or discuss at a public meeting all information set forth in this application and all supplemental information submitted.

OATH OF APPLICATION

I declare under penalty of perjury, under the laws of the State of Washington, that all information provided on this application is true and complete to the best of my knowledge. **I understand that untruthful, misleading, or incomplete answers whether through misrepresentation, concealment, inadvertence, or mistake, are cause for suspension or revocation of any gambling license(s) currently held, or denial of any future applications for a new license.**

I understand that I am responsible to know and comply with all rules and laws, [RCW 9.46](#) and [WAC 230](#), which can be found on the Internet websites of the [Washington State Gambling Commission](#) or the [Washington State Legislature](#).

Signature: _____ Date: |__|_|/|__|_|/|__|_|_|_|_|
(Sole Proprietor / Chief Executive Officer / LLC Manager / Partner) MM DD YYYY